



How best to use "Browse", "Quick Search" and "Advanced Search", as well as understand fully the results pages

Browse

- **If you want to view a list of the journals you currently have access to...**
Simply select the Browse tab and check the "My subscribed journals" radio button then select "Journal Title" from the Browse by options and click "Browse" to list the journals.
- **If you know the title of the journal that contains the article you want to access or if you are looking to view the latest content of a journal you subscribe to...**
Simply select the browse tab and check the "All Journals" or the "My Subscribed Journals" radio button as appropriate. Select the journal from the alphabetical links and then select the issue you require. You will then see a list of the articles contained within that issue.
- **If you want to browse by subject to find an article...**
Simply check the "Subject" radio button and browse, you will be presented with the full list of our subject headings and you click through to the journals that pertain to that subject and select the journal that suits your needs.

Quick Search and Advanced Search

Quick Search

- **If you want to find articles on a given subject...**
If you are looking for articles on a given subject area, use Quick Search and search against All Fields (excluding full text) to bring back the most results. Searching All Fields (including full text), will retrieve more results, but they are less likely to meet your needs.

Advanced Search

- **If you want to be restrictive in your searching...**
You can use Advanced Search for more restrictive searches. For example, if you know the name of an author of an article, but are not sure of the exact article title, you could enter the authors name in the "Author(s)" field and a couple of words from the title in the "Article Title" field. This should locate the article for you.

Search Results List

When you submit your search request (quick or advanced search), the **results are divided into different types of content**. Each type of content has its own results list.

Simply select the type of content you wish to view on the search results page from the available tabs:

1. **Articles.** Articles are displayed by default. They are specifically the articles published in Emerald journals and therefore Emerald journal collections such as Emerald Management Xtra.
2. **Abstracts & Reviews.** Click on this tab to view the search results from Emerald Management Reviews and the listed Emerald abstract and indexing databases:
 - Computer Abstracts International Database
 - Computer & Communications Security Abstracts
 - International Civil Engineering Abstracts
 - Current Awareness Abstracts
3. **Emerald Site.** This displays links to content on the Emerald website that match your search criteria.
4. **Other Content.** This includes Emerald content that doesn't fall into any of the above categories including other journal content, such as:
 - Book reviews
 - Editorials
 - Interviews
 - News items

Browse Results Page




The way the browse results are displayed depends on the browse method used.

On the browse screen you will see:

- Journal Title
- Journal ISSN
- Details of full text online availability

The results of browsing by "Journal Title" or "Subject"

Select a journal by clicking on its title, the next screen shows details of that journal including:

- Title history (previous name/current name)
- The number of issues available
- The respective volume/issue numbers from start to end publication
-  Indicates that a login or subscription is required
-  Indicates abstract only content available
-  Indicates Emerald Backfile

The results of browsing by "My Subscribed Journals"

The results are displayed in the same way to the "Browse All Journals" results above. This option limits the results displayed to only those titles you or your organisation has subscribed to.

The results of browsing by "Emerald Reviews" by subject

When you have selected a review by clicking on its title, the next screen shows details of that article including:

- The article title
- The author(s)
- The journal title from which the article is taken
- The country from which the publication originates
- The volume number, issue number and date of the journal
- The start page number of the article when it was published
- The total number of pages the article was when published
- The review of the original article
- Keyword(s) designated by the subject specialist key reviewers
- Classification of the article/review
- ISSN number
- Reference number designated by Emerald for each Management Review

The results of browsing "Emerald Abstracts" by subject

When you have selected an abstract by clicking on its title, the next screen shows details of that article including:

- The title of the article
- The name of the author
- The title of the journal in which it was published
- The country from which the publication originates
- The volume number, issue number and date of the journal
- The start page number of the article when it was published
- The total number of pages the article was when published
- The abstract of the article
- Keyword(s) designated by Emerald
- Classification of the article/abstract
- The database in which the abstract appears
- The British Library Document Supply Centre
- ISSN number
- Reference number designated by Emerald for each Emerald Abstracts publication